

MICHELLE CICCOTELLI

EXPERIENCE

2019- CNN's **Headline News**

2021 *Writer/Producer - Investigative Specials Unit*

- Write scripts & manage script changes during production process
- Edit episodes and promotional material for social media
- Maintain a tight calendar & coordinate with other departments to book craft edits, finishing edits, & QC sessions
- Compile research and maintain comprehensive records of archival elements

2019 **ABC's Good Morning America**

Production Associate - Field & Series Unit

- Write and produce brief news packages on a variety of topics
- Edit and fact-check correspondent scripts to ensure final package is clear and concise
- Liaise between correspondents, executives, editors, and graphics team to finalize a segment or package
- Write live news reads for anchors

2018 **CNN's Headline News**

Production Assistant, Crime & Justice with Ashleigh Banfield

- Cut daily podcast and write concise, engaging episode summaries
- Select and edit video material for use in broadcast
- Write anchor tracks for cold open and live anchor intros

2017- **Amateur Hour**

2021 *Co-Founder, Writer, Producer*

- Write sketches and manage writers room
- Produce & edit digital sketch content and promotional videos for social media
- Create engaging social media posts to drive ticket sales

EDUCATION

2013 - 2017

Boston University • Boston, MA

Bachelor of Fine Arts (Acting)

Graduated Cum Laude

SKILLS

Adobe Premiere Pro, Frame.io,
Adobe Audition, Google Suite,
Trello, AVID Media Composer,
Microsoft Office